**Field Development Plan/Addendum/Revision (FDP/A/R) Letter of Application**

ON COMPANY LETTERHEAD

Consents and Authorisations Manager

North Sea Transition Authority

AB1

48 Huntly Street

Aberdeen

AB10 1SH

[by email [only] to: [insert email address]]

DD Month YYYY

Dear Madam/Sir,

**PETROLEUM PRODUCTION LICENCE(S) P[INSERT LICENCE NUMBERS]: [INSERT FIELD NAME] FIELD DEVELOPMENT PLAN [ADDENDUM][REVISION]**

I refer to the Petroleum Production Licence(s) and the potential field development mentioned above.

For and on behalf of:

[INSERT NAME/S EXACTLY AS PER LICENCE] [*names should include the company submitting the application*]

[INSERT OPERATOR/LEAD APPLICANT COMPANY NAME] applies, subject to the necessary investment approvals, for consent for [further] development of the said field.

The primary nature of this project will be for the **[INSERT A BRIEF DESCRIPTION OF THE PRIMARY NATURE OF THIS PROJECT**], further details of which are set out in the draft field development plan [addendum][revision] (“FDP/A/R”).

[A copy of the draft FDP/A/R titled [insert full title and Rev number] is enclosed.]

*OR*

[A copy of the draft FDP/A/R titled [insert full title and Rev number] was provided to the NSTA on [insert date].]

[*Where an ES is required*:

[INSERT COMPANY NAME] confirms that an environmental statement for the potential [further] development [has been] [will be] submitted to the Environmental Management Team at the Offshore Petroleum Regulator for Environment and Decommissioning in their capacity as environmental regulator acting on behalf of the Secretary of State for Business, Energy and Industrial Strategy. [*Where the draft FDP/A/R has already been provided to the OGA, please advise the date on which it (same rev. number) was provided to OPRED.*]

*OR*

*Where no ES is required*:

[INSERT COMPANY NAME] confirms that the Environmental Management Team at the Offshore Petroleum Regulator for Environment and Decommissioning in their capacity as environmental regulator acting on behalf of the Secretary of State for Business, Energy and Industrial Strategy, has advised that an environmental statement for the potential [further] development is not required.]

Yours faithfully,

**[INSERT NAME]**

**[INSERT JOB TITLE] [***this should be someone with the authority to make application on behalf of the licensee(s)*]

Cc: Environmental Management Team, OPRED (by e-mail to [bst@beis.gov.uk](mailto:bst@beis.gov.uk))