



## NDR Advisory Committee No.5

OGA Offices Aberdeen / London (VMR 4)

16<sup>th</sup> September 2019  
(15:00 to 16:30)

### Attendees

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- Nic Granger, OGA (NG) - Chair
- Andy Thompson, OGA (AT)
- Nick Richardson, OGA
- David Lecore, OGA (DL)
- Rod Crawford, Zennor (RC) (VMR)
- John Underhill, Heriot-Watt (JU)
- Niall Webster, BP (NW)
- Tanya Knowles, OGA (TK) Secretariat
- Simon James, OGA (SJ)
- Phil Harrison, OGA (PH)
- Steve Ashley, OGTC (SA)

### Apologies

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- Garry Baker, BGS (GB)
- Dan Brown, CDA (DB)
- Jane Hodson, Premier Oil (JH)
- Carlo Procaccini, OGA (CP)
- Joyce Adie, CNOOC (JA)
- Katy Heidenreich, OGUK (KH)

### Meeting Papers

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Document 1. NDR Advisory Committee Meeting No.5 Agenda 2019 09 16

Document 2. NDR Advisory Committee Meeting No.5 - 2019 09 16 (Presentation Slides)

### Meeting Notes from Agenda

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#### 1. Introduction

#### 2. Actions from the last AC Meeting

**01/01** An initial draft has been prepared. OGA to review internally ahead of the next meeting in December 2019 (AT) **Ongoing**

**02/04** **Closed**

**03/02** **Closed**

**03/04** **Closed**

**04/01** **Closed**

**04/02** **Closed**

**04/03** CDA have provided a quote and OGA have approved the work to go forward. **Closed**



- 04/04** CDA have provided a quote and OGA have approved the work to go forward. The grace period will now be 24 hours. **Closed**
- 04/05** It is unlikely that the OGA will accept seismic field data in NDR 1.0. It is likely in NDR 2.0, but plans are not yet finalised and formulated. There are some exceptions where the OGA have accepted field seismic data, but these are in specific circumstances. **Ongoing**

### 3. Metrics update

AT presented metrics showing that we continue to have growth in public and industry users as well as increased downloads of data including seismic.

### 4. Operations

PH gave an update on the provision of an API for the NDR which is currently unavailable. The UKOilandGasData API was recently switched off. A handful of companies are affected.

NG asked if we have a date from the legal team to resolve the issue.

JU commented that this information will increasingly be required by wind farm developers.

**Action 05/01 PH to provide a general explanatory message to all ISCs**

### 5. ISC Special Interest Group – NDR operations – ISC Representatives

NW provided an ISC rep update.

#### *Seismic data loading*

The OGA approval step in this process has made the process longer than before. Whilst noting that this step is needed to ensure only appropriate seismic is uploaded the OGA agreed to review the process and explain why this step is needed.

**Action 05/02 AT/PH to review seismic data loading process and backlog status**

#### *Response times*

NW also raised that ISCs feel that response times could be quicker. It was noted there has been a backlog due to capacity but an additional post has been approved and appointed. NW thought the feedback may have been given a while ago and agreed to monitor between now and the next meeting.

#### *Fields*

NW queried whether it would be possible to report information against hydrocarbon fields as this could assist in areas that are being decommissioned.

AT responded that the OGA will put in place a system and process for the receipt and curation of Field related documents etc., but it is unlikely to be through the existing NDR.

#### *FAQ*



NW raised a request for an FAQ page containing reference information such as CS8 code meanings.

AT responded there's a lot of such information on the information tab within the NDR, but that this is not available to the non-user. AT is expecting an infographic to be produced shortly that differentiates the reporting and disclosure of data under the Petroleum Act 1998 vs. Energy Act 2016.

There was a discussion as to whether a miscellaneous folder should be added for other information such as relinquishment reports. It was noted that the OGA publishes relinquishment reports through the [website](#).

**Action 05/03 Investigate FAQ and additional signposting of information provided elsewhere.**

#### *Seismic*

RC raised the issue of field data tapes and how raw data should be held.

SJ responded that NDR 2.0 project would be considering options for holding seismic in the cloud and the topic would be discussed at the NDR2.0 working group.

#### *Session timeout*

NW raised the issue of session time-out covered in the actions. He asked for clarifications on what the new timeout is.

PH responded 30 minutes which was set as a requirement in the Government Internal Audit Agency review of NDR security.

NW will send other ISC requests via email.

## **6. Completeness – sourcing information reported by non-CDA members**

DL explained the OGA are defining a strategy to fill in gaps in the data collection. When it comes to targeting specific data types the OGA will give plenty of time (circa three months) and warning about the data areas requested, and it is unlikely there will be further requests this year.

DL confirmed that the OGA are currently working on obtaining data from companies that were not formerly members of CDA. DL explained the OGA are currently building a data warehouse to be populated with WONS data, which exposes data gaps.

## **7. Infrastructure Reporting**

DL explained a key lesson learned from Q2 infrastructure reporting under s34 had led the OGA to focussing on quality of data received.



TK advised that changes to procedure would now be kept to a minimum as the OGA is preparing process and systems. New approaches may enable submitters to use a range of GIS and or CAD formats. Submitters are being asked to share their preferred reporting formats – expectation is that data will be retained in spatial formats by relevant persons.

TK advised that since the OGA is not the authoritative source for Safety Zones the OGA intends to discontinue publication of Safety Zones via the NDR. TK confirmed that this has not yet happened, however it is included in the message that will go to organisations during the forthcoming reporting event and will be raised through delivery of the project's Stakeholder Engagement plan.

## 8. Approach to NDR 2.0

AT explained the OGA have been considering the options for delivery of NDR2.0 and this will be set out in more detail at the Working Group on 1<sup>st</sup> October. In preparation, the “as-is” processes and functionality have been documented. SA queried what was being done to ensure the future users' needs are taken into account. NG explained that this first step was to ensure we kept a baseline service that answers current needs and TK gave an overview of the developing plan for workshops and stakeholder engagement. The intention is to build improvements through an iterative process.

## 9. AOB/ Meeting look ahead

JU raised that he has won an award from the OGTC for a CCUS project. One of the things that contributed to that award was the disclosure of the PGS Mega Merge via the NDR. It would be good to write an article for the PESGB newsletter describing that.

**Action 05/04:** JU/SJ to collaborate on an article.

SA also raised that the OGTC is planning to run prizes for improving data quality and working with data and offered to work together with the OGA and NDR.

**Action 05/05:** SA/DL to connect on working together re data quality.



Action	Assigned	Description	Owner	Target date
<b>01/01</b>	13.09.18	Circulate a term of reference for the annual event working group before the next meeting.	AT	4.12.2019
<b>02/04</b>	05.12.18	Secretariat to include David Wilson (OGA Head of Procurement & IT) in the initial NDR 2.0 working group meeting to provide a procurement perspective	Sec.	Closed
<b>03/02</b>	18.3.19	Schedule a first meeting of the NDR 2.0 working group - post Easter break.	AT	Closed
<b>03/04</b>	18.3.19	Revisit scheduling of Advisory Committee meetings for the next 12 months - advise participants	Sec.	Closed
<b>04/01</b>	10.06.19	Circulate a list of NDR 2.0 working group participants to committee members	AT	Closed
<b>04/02</b>	10.06.19	Circulate slides containing usage graphs to Committee members	AT	Closed
<b>04/03</b>	10.06.19	Investigate and report on what actions are possible in relation to the timeout warning and application to the map service	PH	Closed
<b>04/04</b>	10.06.19	Consider how a grace period for recently reported information might be implemented to enable errors to be corrected	PH	Closed
<b>04/05</b>	10.06.19	Investigation of options for reporting and ongoing maintenance, management and access to seismic field data including in NDR 2.0	NDR 2.0 WG	Ongoing
<b>04/06</b>	10.06.19	Compliance team to track the improvements in data reporting completeness and distribute	DL	Closed
<b>05/01</b>	16.09.19	Provide general explanatory message to ISCs in relation to Site Surveys	PH	4.12.2019
<b>05/02</b>	16.09.19	Review seismic data loading process and backlog status	AT/PH	4.12.2019
<b>05/03</b>	16.09.19	Investigate idea of wiki/FAQ page for NDR related information	PH	4.12.2019



<b>05/04</b>	16.09.19	Collaborate on an article.	JU/SJ	4.12.2019
<b>05/05</b>	16.09.19	Connect on working together re data quality.	SA/DL	4.12.2019