



NDR Advisory Committee No.1

OGA Offices Aberdeen / London (VMR 5)

13th September 2018
(11:00 to 12:10)

Attendees

- Nic Granger OGA (NG) - Chair
- Simon James OGA (SJ)
- Andy Thompson OGA (AT)
- Uzair Pandor OGA (UP)
- Nick Richardson OGA(NR)
- David Lecore OGA (DL)
- Carlo Procaccini OGA (CP)
- Joyce Adie Nexen (JA)
- Malcolm Fleming CDA (MF)
- Katy Heidenreich Oil and Gas UK (KH)
- Rod Crawford Zennor (RC)
- Steve Ashley OGTC (SA)
- Matt Harrison (MH) BGS – by VMR

Apologies

- Professor John R. Underhill
- *Note: 2 further industry appointments to the committee have yet to be made.*

Meeting Papers

Document 1. [Agenda](#)

Document 2. [Terms of Reference Document - 16th July 2018](#)

Document 3. [Presentation Slides](#)

Meeting Notes from Agenda

1. Introduction

Members of the Advisory Committee (AC) introduced themselves and provided a brief overview of their respective interests.

2. NDR Overview and Data Summary

Document 3 – Presentation Slides

SJ gave an overview of the objectives of the NDR and the strategic opportunities that are dependent on wider access to data.

SA/DL/NR spoke of the Grand Data Challenge and invited SA to give a high-level overview of the OGTC's Northern North Sea machine learning project.

MF suggested the remit of the AC to include learning the lessons from neighbouring oil and gas regulators and it was confirmed this is provided for in the terms of reference. Proposed as a suggestion for a future agenda item.

DL spoke about the demand for petroleum-related data. The OGA Data Centre is the OGA's most visited web page which provides stakeholders access to a wealth of UK data; licence, wells and field data could be queried and downloaded.

NG encouraged AC to visit the Open Data Centre as it has been updated since Easter 2018.



MF stated that the AC should consider all components of the NDR project, including samples. Perhaps bringing this item to a future meeting. NG agreed that the AC was a forum to generate such ideas and requested that any future agenda items should go through the secretariat.

SA added that there are opportunities to include digital information in decommissioning - working with Decom North Sea in terms of artificial intelligence (AI) would also provide a good focal point to explore further in future meetings.

AT – provided an update on next steps in particular the NDR 2.0 and NDR 3.0 projects.

A general discussion followed, addressing the collation and storage of data, the interpretation of data and future technology. Technology can help us to overcome some of the problems with data and the group could look at how to improve data quality as a strategic objective.

3. Terms of Reference

NG referred to document 2 – the Terms of Reference document.

AC role is to advise the OGA on considerations for evolution of the NDR Services, recommendations on how any development budget might be allocated and to provide feedback to the various working groups. The AC is designed to be diverse in terms of representation to ensure the NDR has the best opportunity to meet the needs of a wide group of stakeholders.

The AC is expected to meet quarterly, as organised by the OGA Secretariat. It was acknowledged that not all members would be able to attend every meeting. In which case, papers and minutes of the meeting would be made available to all members of the AC.

It was agreed that an annual event will be held to foster wider participation in NDR matters, especially from the supply chain. A working group will be established to frame this meeting and arrange for its organisation, including possible date. Action 01/01: DL.

Reporting lines of the NDR AC

NG provided an update on the position of the NDR AC (slide) and the wider context of reporting lines within the OGA Governance structure.

NG commented that it is intended that the AC membership should be no larger than it is today, however if there are gaps in skillsets the AC could invite specialists to contribute to specific future agenda items, and that in the longer term the constitution of the membership could be modified.

A general discussion covered AC membership and when certain groups of specialists could feed their views to the AC. This could include members of the commercial seismic community, geoscience community and Heads of IT from Operators, for example. It was noted that as members of the AC were representatives of a number of different bodies, the requirements of those other bodies could be given due consideration within the context of the AC.

4. Membership



MF explained that a further two representatives of industry would be drawn from the Information Samples Coordinator community of “Relevant Persons”. They will be selected by their peers shortly and would be in place ahead of the next meeting of the AC.

SJ advised that Professor Underhill will be the academic representative, however he was unable to attend on this occasion.

Tenure of AC members is for a two-year period, excepting the OGA, BGS and OGTC roles. It was agreed by the AC members that the two-year period would start from the date of the first meeting i.e. 13th September 2018.

There were no further comments in relation to membership of the AC.

Action 01/02: Secretariat to create a tenure register recording AC membership and to ensure that it is kept up to date. To advise the AC when tenures are approaching their end of term.

5. AOB / Next Meeting

It was agreed that it would be useful to have another meeting in December/January before the planned NDR go-live date in early Q1 2019.

Action 01/03: Secretariat to plan another quarterly meeting in December 2018 or January 2019 ahead of the go-live date.

NG reiterated that any proposed agenda items should be raised to the Secretariat.

It was agreed to initiate a working group focused on “NDR 3.0” at the earliest convenience because government procurement timelines are relatively rigid. We need to work to those constraints.

Action 01/04: SJ to look into setting up the NDR 3.0 (services) working group

It was agreed that announcing of the establishment of the AC would be made in the same press release as that of the formalising of the agreement between the OGA and CDA for the provision of NDR Services.

It was agreed that the agenda and papers of the AC could be made publicly available unless, for any reason, it was required that Government Security classifications had been added to the heading of any papers.

Action 01/05: Secretariat to provide an explanation to the AC as to the meaning of government security classifications as and when they may be required.

It was agreed that the chair of the AC will sign off the minutes of the AC meeting and this will be made available to all members.

It was agreed that future meetings should last for 90 minutes until further notice.



Action	Assigned	Description	Owner	Target date
01/01	13.09.18	Circulate a term of reference for the annual event working group before the next meeting.	DL	
01/02	13.09.18	Secretariat to create a tenure log and to ensure that it is kept up to date. To advise the AC when AC members are close to their end of their tenure	UP/AT	
01/03	13.09.18	Secretariat to aim for another quarterly meeting in December 2018 or January 2019 before the go-live date.	UP/AT	
01/04	13.09.18	Circulate a term of reference for the NDR 3.0 (services) working group before the next meeting.	SJ	
01/05	13.09.18	Secretariat to provide a reminder to the group as to what the security classifications mean the next time this is required.	UP/AT	