



Oil & Gas Authority

Minutes of OGA Board meeting on 18 August 2016 48 Huntly Street, Aberdeen / teleconference

Attendees:

Sir Patrick Brown	Chairman
Mary Hardy (by phone)	Non-executive Director
Robert Armour (by phone)	Non-executive Director
Frances Morris-Jones (by phone)	Non-executive Director
Stephen Speed, BEIS	Sponsor Director
Andy Samuel	Chief Executive
Philip Lloyd	Interim Chief Financial Officer
Angela Seeney (guest)	Director, Technology, Supply Chain and Data
Simon James (guest)	Chief Information Officer
Simon Churchfield (guest)	Commercial Manager
Russell Richardson	General Counsel
Fiona Gruber	Board secretary

Introductions

The Chairman welcomed Board members and guests to the meeting.

Minutes of 19 July meeting

The Board approved the minutes of the 19 July meeting and progress of outstanding actions, as recorded in the action log, was noted.

Conflicts of interest

No conflict of interest with any agenda item, or as a result of new appointments, was declared by any member of the Board.

The Board noted that the Chairman has now sold his and his wife's historic shareholdings in listed oil and gas companies.

Information management strategy

The Board discussed the draft information management strategy and endorsed the direction of travel, but suggested that a greater emphasis on the broader benefits of the eventual outputs would be helpful. Whilst the strategy as drafted outlined the key work to be done, the Board stressed the need to articulate clearly what the desired outcomes were, what the OGA would do, and when.

The Board asked to see a final draft of the information management strategy before publication.

Action: Final draft strategy to be circulated in advance of the September Board meeting.

Guidance on sanctions and financial penalties

The Board commended the legal team on the high quality material it had produced. Following a discussion of the practicalities of how decisions to proceed with a sanctions procedure would be made, the Board agreed that it would initially consider all cases and would need to clear information on the potential impact of decisions. The Board further agreed that it would need to have access to independent advice when necessary. The Board asked the legal team to prepare a case study to help it assess the reality of considering such cases.



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The Board agreed that it would not need to see the full guidance before publication but asked the legal team to report back in September on any substantive responses from further consultation on the guidance.

Actions:

Legal team to prepare a sanctions case study for Board review.

Legal team to update the Board on further consultation on the sanctions guidance.

Future meetings

In September the Board meeting will be preceded by a day-long strategy discussion with the Senior Leadership Team. The Board meeting itself will consider the remaining sector strategies and Board procedures.

The Board will be updated on the 2015 and 2016 seismic programmes at the October meeting.

The General Counsel will present a legal issues forward look in November.

AOB

The Board noted that the financial outturns were largely on track and that the finance team was making good progress with the new finance system.

The Board agreed to a minor amendment to the agreed procurement policy.

Board secretary

August 2016